

# Preparing for Your New Role

## Preparation

There are a number of books, articles, and blogs written about how to prepare for your new role with your existing or new company. Thus, we won't try to reinvent the wheel but rather focus on convincing you to use the resources that are readily available to all.

A quick search of online resources offers results that include everything from what to wear on your first day to planning for your first 100 days. We encourage you to focus on the plan for *your* first few months. The keys are preparation and responsibility. Yes, the company may have a game plan but developing your own and driving it will demonstrate leadership.

## Suggested Resources

- 100 Day Plan - This is a PDF document published and readily available online – <https://cstn.files.wordpress.com/2009/10/the-new-leaders-100-day-action-plan1.pdf>
- “The First 90 Days” - This is a YouTube video summary available online – <https://youtu.be/ldun2WC-amU>
- What to Do the Night Before Your First Day of Work - This is a first day checklist available online – [https://docs.google.com/document/d/1xlfY\\_PI\\_TGYdXUowFStAoVQysFovZxlxOEjwcUs2Xgc/edit](https://docs.google.com/document/d/1xlfY_PI_TGYdXUowFStAoVQysFovZxlxOEjwcUs2Xgc/edit)
- 10 Things You Should Do In The First 30 Days of a New Job - This is an article available on LinkedIn – <https://learning.linkedin.com/blog/advancing-your-career/the-10-things-you-should-do-in-the-first-30-days-of-a-new-job>
- What to Do in the First 90 days of a New Job - This is a course available on LinkedIn Learning – [https://www.linkedin.com/learning/what-to-do-in-the-first-90-days-of-your-new-job/introduction?trk=lilblog\\_09-02-19\\_10-things-starting-a-new-job\\_learning](https://www.linkedin.com/learning/what-to-do-in-the-first-90-days-of-your-new-job/introduction?trk=lilblog_09-02-19_10-things-starting-a-new-job_learning)
- Talks for when you're starting a new job - This is a list of TED talks available online – [https://www.ted.com/playlists/554/talks\\_for\\_when\\_you\\_re\\_starting\\_a\\_new\\_job\\_aug\\_2017](https://www.ted.com/playlists/554/talks_for_when_you_re_starting_a_new_job_aug_2017)
- 30-60-90 Day Plan: What It is and How to Create and Use One - This is an article available online – <https://www.indeed.com/career-advice/starting-new-job/30-60-90-day-plan>
- How to Succeed in Your New Job: The First Week, Month and 90 Days - This is an article available online – <https://www.indeed.com/career-advice/starting-new-job/new-job-guide>